

Billingham South Community Primary School



**Everybody Prepared and Inspired to be the Best we can be.
Excellent Classrooms. Excellent Relationships.
Hearts in Billingham and Eyes on the World.**

Charging and Remissions Policy

December 2025

To be reviewed October 2027

Billingham South Community Primary School

CHARGING AND REMISSIONS POLICY

Introduction

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs, practical activities, trips and residential experiences can make towards pupils' personal and social education. The Governing Body aims to promote and provide such activities both as part of a broad and balanced curriculum for the pupils of the school and as additional optional activities.

Charging Policy

Any charges made by the school must meet the requirements of the Education Reform Act 1996. The governors endorse the guiding principles contained in the Act, in particular that no child should have their access to the curriculum limited by charges.

Charges

Charges will not be made for any activities which form part of the National Curriculum requirements. No compulsory charge can be made for education during school hours, but voluntary contributions may be sought (see below).

The Governing Body reserves the right to make a charge in the following circumstances for activities organised by the school.

1) Activities outside school hours

The full cost to each pupil of any activities deemed to be optional extras taking place outside school hours. This includes residential visits, a charge will be made for the cost of board, lodging and travel costs (subject to statutory exceptions) the cost will not exceed the actual cost of provision. The cost of such provisions may at the discretion of the Governing Body (The Headteacher has been delegated this authority by the Governing Body) be subsidised up to and including the full amount. In circumstances where this occurs, the amount of subsidy will be made clear to all parents/carers of participating children.

2) Individual/Group Instrumental Tuition

The cost for providing individual/group instrumental tuition the charge will not exceed the cost of provision. The cost of such provisions may at the discretion of the Head Teacher and/or Governing Body may be subsidised up to and including the full amount. In circumstances where this occurs, the amount of subsidy will be made clear to all parents/carers of participating children.

3) Charging in Kind

The cost of materials, ingredients (or provision of them by parents) for practical subjects if the parents have indicated in advance that they wish to own the finished product.

Voluntary Contributions

The Governing Body may ask parents for a voluntary contribution towards the cost of any activity that takes place during school hours. Parents are under no obligation to make any contribution and pupils of parents who are unable or unwilling to contribute will not be discriminated against. The contributions will not exceed the actual cost. In the event of insufficient voluntary contributions being made the activity may have to be cancelled and refunds will be given.

Breakages

In cases of wilful or malicious damage to equipment or breakages, or loss of school books or equipment on loan to pupils the Head Teacher may decide to make a charge. Each incident will be dealt with on its own merit and at his discretion.

General

The Governing Body may, from time to time amend the categories for which a charge may be made. The Governing Body reserve the right to review the Charging and Remissions Policy as necessary.

Remissions Policy

Where the parents of a pupil are in receipt of state benefits which would entitle their child to receive free school meals the Governing Body will invite parents to apply in confidence to the Head Teacher for the remission of charges in part or full. The Head Teacher has been delegated the authority from the Governing Body to make authorisation of remission at his discretion.